

# MFSA

## MALTA FINANCIAL SERVICES AUTHORITY

### **Circular addressed to Reinsurance Special Purpose Vehicles who are required to submit the annual information stipulated under Article 14.3 of Chapter 14 of the Insurance Rules issued under the Insurance Business Act (Cap. 403)**

The submissions made by Reinsurance Special Purpose Vehicles in relation to the annual information stipulated under Article 14.3 of Chapter 14 of the Insurance Rules issued under the Insurance Business Act (Cap. 403) shall be made through the MFSA web portal.

The templates as set out in Annex II and in accordance with the instructions in Annex III should be submitted by their due date in electronic format (xbrl format) via the MFSA web portal, which can be accessed through the following link: <https://lhportal.mfsa.com.mt/> . Kindly contact MFSA on [ipsu@mfsa.com.mt](mailto:ipsu@mfsa.com.mt) if you are not able to access the MFSA web portal.

The Compliance officer shall be provided with a Username and Password to be able to log onto the web portal and upload the relevant files for submission to the MFSA.

The Undertaking Identification Code (“UIC”) together with the following Type of Report (“TOR”) code will need to be used by the Company. The UIC can be accessed through the MFSA website, from the “Financial Services Register” tab.

Type of Report (TOR)	TOR Code
Quantitative information	RSPVA
Audited Financial statements	RSPV_AFS
Management Letter	RSPV_MGT LTR
AD Hoc	RSPV_ADH

The above-mentioned report is to be submitted to the MFSA via web portal in .zip format using the following file naming convention: UIC\_YYMMDD\_TOR.zip, where YYMMDD is the date of submission of the file. For example, an undertaking with financial year end 31<sup>st</sup> December having UIC code “UIC1” should name its Quantitative information .zip file that is submitted on 2<sup>nd</sup> June 2015 as follows: UIC1\_150602\_ARSPV.zip. Any supplementary documentation to support the reporting templates should also be contained within the same .zip file.

Please direct all queries in relation to the above to the MFSA – Insurance and Pensions Supervision unit by sending an email to [ipsu@mfsa.com.mt](mailto:ipsu@mfsa.com.mt).